

**Deerfield Community School District
300 Simonson Boulevard
Deerfield, WI 53531**

**Deerfield Board of Education
Regular Meeting
HS Board Room
April 26, 2010
6:30 pm**

BOE Present: Bush, Cwik, Fischer, Haak, Mack, Page, Winkler
(Newly Elected Members: Meinecke, Steen)

BOE Absent:

Administration Present: Becker, Callahan, Jensen, Luetschwager, Treuden
Administration Absent:

Student Representative Present:

Others Present: Laurie Steen, Cathi Meinecke, Dori Dahl, Patrick Smythe-Eagle, Dave Heagney, Phil Montalto, David Schreiner, Angela Bazan, Nate Taylor, Nicole Annen, Doug Petrick, Kim Petrick, Robin Apold, Kathy Miles, Rhonda Gulbranson

1. Call to Order

Meeting called to order by President, Tom Bush at 6:32 pm as duly posted under s.s. 19.84(1)(2)(c).

2. Call of Roll

Roll Call taken: Bush, Cwik, Fischer, Haak, Mack, Page, Winkler

3. Proof of Posting

Michelle Jensen presented proof of posting of the Meeting Agenda on April 19, 2010.

4. Approval of Agenda

Motion by Haak/Mack to approve the April 26, 2010 meeting agenda as posted. Carried 7-0.

5. Approval of Minutes

Motion by Haak/Fischer to approve the minutes of the Regular and Executive Session Meetings held on March 15, 2010, and Special and Executive Meetings on April 12, 2010. Carried 7-0.

6. Financial Report and Approval of Current Expenditures: Financial report was presented by Doreen Treuden. Motion by Haak/Winkler to approve March report as presented. Roll Call taken for approval: Bush, Cwik, Fischer, Haak, Mack, Page, Winkler.

7. Public Input: No Input.

8. Special Presentation – Washington DC Project Presentations: Ms. Bazan, Mrs. Apold and Mr. Petersen shared information from the recent HS trip to Washington DC along with the required project that students were to complete. Presentations by high school students Nate Taylor and Nicole Annen were given. Ms. Bazan also shared the National Honor Society will be honored on April 27 as the Junior Philanthropist of the Year for the UW Children's Hospital for their efforts to raise money through Cancer Awareness Week.

9. Reorganization of the Deerfield Community School Board

- A. Swearing in of Recently Elected Members: New board members Cathi Meinecke and Laurie Steen were sworn in as board members.
- B. Election of Officers:
 - a. President: Nomination of Chris Page for President. Motion by Winkler/Steen to elect Chris Page. Carried 7-0.
 - b. Vice-President: Nomination of Jeff Winkler for Vice-President. Motion by Steen/Meinecke to elect Jeff Winkler. Carried 7-0.
 - c. Clerk: Nomination of Shelley Mack for Clerk. Motion by Fischer/Winkler to elect Shelley Mack. Carried 7-0.
 - d. Treasurer: Nomination of Jim Haak for Treasurer. Motion by Mack/Steen to elect Jim Haak. Carried 7-0.
 - e. CESA Representative: Tabled until future board organization meeting.
 - f. DISC Representative: Tabled until future board organization meeting.
 - g. WASB Delegate: Tabled until future board organization meeting.
 - h. WASB Alternate: Tabled until future board organization meeting.
- C. Committee Appointments: Tabled until future board organization meeting.

10. COMMITTEE REPORTS

Student School Board Representative Report: Ashley Konkel was unable to attend the meeting due to a soccer game so no report was given.

Legislative Report/Discussion: Current legislative updates are emailed to the board throughout the month. With state aid continuing to be funded with federal money, it is necessary for the district to do additional documentation to receive the aid payments. We are unsure of how long this practice will continue.

Policy Committee Report/Discussion: Chris Page shared that the graduation requirements policy continues to be worked on. The committee discussed the topic of allowing credits for

summer courses and/or outside courses with the preliminary decision to allow credits but not to include grades in GPA. Discussions will continue.

Extra Curricular Committee Report: Sandy Fischer shared that Lisa Nelson, Athletic Boosters president, shared a proposal for a large capital campaign project to renovate the football/track/soccer stadium seating area. It is the hope of the boosters that this project could be completed by a combined effort with the district and community. This idea is in the beginning stages with discussions to continue.

Finance Committee Report: Jim Haak shared that the Moody's credit rating for the district remained the same at an A3. The budgeting process for next year continues with teachers submitting requests. The insurance rates for health and dental were received with an 18% increase in dental insurance (addition of \$7 for single/\$18 for family per month) and 8.5% increase in health insurance (addition of \$37 for single/\$101 for family per month).

Facilities Committee Report: No meeting held.

Personnel Committee Report: No meeting held.

Technology Committee Report: Jeff Winkler shared that Kirsten Wohlers gave a demonstration of her utilization of the Smartboard in teaching geometry at the high school level.

Safety Committee Report: No meeting held.

Joint Interactive Committee Report: Michelle Jensen shared that the committee continued discussions and updates on Savannah Parkway and the Parade of Homes coming in June, the continued development of the wellsite on Liberty Street, the village signs which will be purchased, the front entrance/office remodel at the MS/HS building, safe crosswalk area at the intersection of Jerdee Land and Liberty Street. The committee will meet on Monday, May 3rd to discuss any preparations needed for the Parade of Homes.

Health and Wellness Committee Report: Barb Callahan shared that the committee finalized plans for Deerfield Amazing Race which will take place on Saturday, May 1st. The final Friday Family Fitness night was held in April and the committee will continue making plans for next year.

Transportation Committee Report: Mark Becker shared that the committee is reviewing the current policy with consideration given to language regarding distance from school and additional routes within the village. The committee has also focused on increasing safety for students within the village. The committee plans to bring a report and recommendation to the board in May.

11. NEW BUSINESS

- A. Designation of Official Board Newspaper:** Motion by Fischer/Winkler to designate the Deerfield Independent as the official newspaper for the purposes of school district publications. Carried 7-0.

- B. Designation of Official Board Bank Depository:** Motion by Fischer/Winkler to designate the Bank of Deerfield as the official depository for the school district. Carried 7-0.
- C. Designation of Official Board Meeting Date, Time and Location:** Motion by Fischer/Winkler to designate board meetings to be held the third Monday of each month with the exception of April when the board will meet the fourth Monday. Board meetings will begin at 6:30 PM in the District Studio Room. Carried 7-0.
- D. Out of State Field Trip Request for 2010-2011:** Show Choir Director Robin Apold presented a request for an out-of-state field trip to take place next December. The invitation is open to Show Choir students to participate in an education and performance experience at Disney World in Florida during the holiday break. The trip is optional. Motion by Winkler/Meinecke to approve Show Choir trip request. Carried 7-0.
- E. Grant Request: Strategies for Active Schools DPI Grant:** Barb Callahan presented a DPI grant application submitted by Pam Haffely and Beka Johnson for physical education curriculum. DPI will be funding 20 grants at \$20,000 each. No financial match is required from the district. Motion by Mack/Winkler to approve proposal of the DPI grant. Carried 7-0.
- F. School Nurse Contract for 2010-2011:** Barb Callahan presented the Fort Atkinson Nursing contract for 2010-2011 with an increase of 2.5% for next year. The district is very pleased with our nursing service and the work of Barb Bendall. Motion by Fischer/Haak to approve the Nurse Contract for 2010-2011. Carried 7-0.
- G. Auditing Services Contract for 2010-2012:** Doreen Treuden presented the audit service contract with Johnson Block. The auditing services provided through Johnson Block and their fee structure is favorable compared to other firms. Motion by Haak/Winkler to approve Auditing Services Contract. Carried 7-0.
- H. CESA 2 Driver Education Contract 2010-2011:** Michelle Jensen recommended that the district continue our drivers education contract through CESA 2. CESA provides the instructor and vehicle and the district provides classroom space for the program. Motion by Winkler/Meinecke to approve Driver Ed Contract with CESA 2. Carried 7-0.
- I. Summer School Contracts for 2010:** – Mark Becker presented the list of proposed summer school teachers and secretaries for the upcoming session. Motion by Mack/Winkler to approve the summer school staffing proposal. Carried 7-0.
- J. Staffing Resignation:** – Michelle Jensen announced that Karen Grob, a middle/high school secretary, has submitted a letter of her intent to retire at the end of the school year. Thanks to Karen for her service to the district for the past 32 years. She has served in a number of positions during this time including elementary and middle school secretary, athletic director secretary and food service secretary. Motion by Fischer/Meinecke to approve Ms. Grob's resignation request. Carried 7-0.
- K. 2010-2011 Staffing Proposal:** Michelle Jensen announced the staffing proposal for next school year to include an additional elementary teacher to allow for four sections of kindergarten, an additional part-time phy. ed. position, part-time elementary aide, part-time

alternative education aide and part-time special education transition coordinator. Much of these costs are offset through staff retirements and federal funding. Motion by Winkler/Fischer to approve staffing proposal as presented. Carried 7-0.

12. School Board President's Report: Chris Page thanked the board for the opportunity to serve as board president.

13. Administrative Reports:

Michelle Jensen: Michelle Jensen shared that there are many activities at the end of the school year so community members are encouraged to check the school calendars and newspaper for important dates. The district retirement party will take place on June 1st beginning at 4:00 pm at the Cambridge Country Club. This year we will be honoring Eleanor Hicks, Karen Grob and Veda Stavonet. Michelle Jensen asked for two board volunteers to hand out diplomas at graduation. Volunteers were Sandy Fischer and Laurie Steen.

Barb Callahan: No report.

Doreen Treuden: No report.

Mark Luetschwager: Mark Luetschwager reported that the Trailways Academic Awards dinner was hosted by Deerfield and took place recently at the Keystone Grill in Cambridge. His thanks to Mr. Petersen and the jazz band for their music before the program. He shared that AP testing will take place on May 3, the HS recently held an anti-slur week sponsored by TREE group, this week is Alcohol Awareness Week and next week will be Cancer Awareness Week.

Mark Becker: Mark Becker reported that kindergarten visitation was well attended with 72 incoming students, thanks to Barb Bendall, school nurse and parent Kelli Strege for organizing the Health Fair for grades 4-6, Young Authors Day is Friday, April 30 with guest author Rick Chrustowski and summer school enrollment continues with 230 students signed up for classes at this time.

Upcoming Meetings were scheduled.

Adjournment

Motion by Mack/Haak to adjourn at 8:23 pm. Carried 7-0.

Respectfully Submitted,

Shelley Mack
Clerk